**Project Description for Increases in Running Projects,**

**Call 2021-N**

**Project Name:**

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| --- |
|  |

**Note: This template is used when applying for additional funding in already SNSA funded and running projects, for example to support increased levels of ambition or previously unforeseen activities. However, if SNSA has only funded minor preparatory activities and the bulk remains, then use the template for new projects instead of this one.**

 In this template, each section contains instructions on the required content written in **blue italic font**. Please read these instructions carefully. Don’t remove any section. If there is nothing to be said, simply write “Not applicable”. In case you want to provide information that doesn’t fit any section, then please contact SNSA for advice.

It is very important that applicants check that the application includes clear answers to all questions in chapter “CRITERIA FOR EVALUATION” in the instruction text for the call ([www.rymdstyrelsen.se/2021-N](http://www.rymdstyrelsen.se/2021-N)).

See Prisma for maximum number of pages for the PDF attachment. The minimum font size for bulk text in this enclosure is 12p.

Instructions in blue italic font can be removed.

# Background to new activities

Describe **briefly** the previously funded involvement in the space mission. This can be short, just to make reading easier for reviewers unfamiliar with the project history. Note that there is a dedicated section “Progress Report” further down in the document.

## Increased Science Return

*In case the new activities will broaden the Swedish scientific involvement in the space mission, describe the benefits of this, both for the Swedish research community and for the whole space mission. Do you bring unique knowledge into the mission with the new activities? Are there other groups working on the same tasks/problems?*

## Unforeseen activities and costs

In case of cost increases or extra work that need to be carried out in order to reach the original objectives, describe the reasons for this departure from previous plans. What are the possibilities to contribute to the solution of the problems by the local university/research institute?

## Collaboration

Describe how the new proposed activities fit within the wider plans of the international consortium, science team, body responsible for the space mission, etc. Do the new activities correspond to work packages of these organisations? Are there alternative groups that can do the work and alternative funding sources for the extra costs?

# Project Plan

## Timeline, Responsibilities, and Deliveries

Timeline, responsibilities, and deliveries for the proposed Swedish contribution up to the end of the nominal operational phase or the decided/planned extension phases.

## Schedule

Schedule (using work packages below) which includes start date, completion date and milestones (e.g. reviews)

## Work Packages

Work packages for the proposed new Swedish contribution. The total amount of work must be broken down into work packages to a level of detail that allows an evaluation of the feasibility to complete the project on time and within budget. Include a work package break-down chart.

Be clear about what work is included within the first four years, which may be granted in this call.

Activities after the initial four years can be financed by additional invitation calls (S-call). In order to be able to evaluate the full potential and implications of this project, describe the full length of the project including additional years of the project (if longer than the four years specified in Prisma).

**WP1: Work package name**

(WP1: x % of projects total number of hours)

Participants and size: *[add text]*

Description (content and contributions from participants):

[add text]

Describe deliveries and results:

[add text]

**WP2: Work package name**

(WP2: x % of projects total number of hours)

Participants and size: *[add text]*

Description (content and contributions from participants):

[add text]

Describe deliveries and results:

[add text]

**WP3: Work package name**

(WP3: x % of projects total number of hours)

Participants and size: *[add text]*

Description (content and contributions from participants):

[add text]

Describe deliveries and results:

[add text]

**ETC.**

# Project Organisation

Describe the project organisation and staff situation, staff experience and the responsibilities of individuals. The emphasis should be on the Swedish team, but you may also include how it fits in a wider context.

# Specification of Costs

In the Prisma budget forms you specify costs for the number of years (maximum 4 years) for which reasonable detailed costs specifications can be made. Justify these costs and estimate the costs for all phases of the project (may be longer than 4 years).

Here you specify for example costs for material, consultants etc. (note that it is not sufficient to merely restate the information given in Prisma). References to the WP in previous chapters can be made.

Clearly specify which costs are proposed for SNSA funding and which costs are covered by other sources. The cost estimate shall preferably be broken down to annual costs for individual phases, including development, integration phase, launch, commissioning, and operation.

# Risk Assessment

Describe the main risks affecting schedule and costs. Describe the risks and any additional costs they might generate. If the risk falls out, how much of the extra costs can your organization handle and how much do you need to apply for from SNSA? Are there other sources of funding than SNSA that handle some costs? The risk analysis should include all possible problems with a greater impact on the budget or timetable that may arise in own work or by external factors. Examples of external factors are new requirements from the space agency behind the mission or problems within the consortium.

# Progress Report

In this chapter there should be a description of progress achieved so far on the space mission, with a strong emphasis on the work done by the Swedish team.

This section describes work achieved fully or partly based on funding from the following SNSA grants:

|  |  |  |  |
| --- | --- | --- | --- |
| **Dnr** | **Years** | **Total amount** | **Comments** |
|  |  |  kkr |  |
|  |  | kkr |  |
|  |  | kkr |  |

## Previous Achievements

Summary of achievements so far within the space mission.

## Results

A brief description of how the original goals of the project have been achieved and a discussion of the reasons for divergence with respect to original goals.

## List of Publications from the project

List of publications resulting from previous grants within the project.

## Organisation

List of the staff involved in the project so far.

## Outreach Activities

*List of outreach activities within the project so far.*

# References

*List of references that you refer to in the text*